

**Student Evaluation of Instruction  
Faculty Senate Report  
October 16, 2019**

The Office of Institutional Assessment will no longer distribute verification forms for SEIs to Department Heads.

To ensure the accuracy of the SEI process, courses and instructors will be pulled directly from Banner and loaded into Class Climate (the course evaluation software) after the 14<sup>th</sup> class date. Courses coded as *lecture*, *lecture/lab (one section)*, *seminar*, *clinical*, *lecture/clinical*, *studio*, *lecture/practicum*, *ensemble*, or *private lesson* are evaluated.

Below is the Fall 19 through Summer 2020 open and close dates:

<b>Term</b>	<b>SEI open</b>	<b>SEI close</b>
Fall 19 - A	Wednesday, September 25, 2019	Sunday, October 13, 2019
Fall 19 - full	Wednesday, November 13, 2019	Sunday, December 8, 2019
Fall 19 - B	Wednesday, November 13, 2019	Sunday, December 8, 2019
W19-intercession	Thursday, January 2, 2020	Wednesday, January 8, 2020
SP20 - A	Wednesday, February 26, 2020	Sunday, March 8, 2020
SP20 - full	Wednesday, April 15, 2020	Sunday, May 3, 2020
SP20 - B	Wednesday, April 15, 2020	Sunday, May 3, 2020
SI20- intercession	Wednesday, May 27, 2020	Wednesday, June 3, 2020
SU20 - A	Wednesday, June 24, 2020	Wednesday, July 1, 2020
SU20 - full	Wednesday, July 22, 2020	Wednesday, July 29, 2020
SU20 - B	Wednesday, July 22, 2020	Wednesday, July 29, 2020

The SEI Committee will hold its annual Fall meeting in November.

Submitted by,  
Nancy P. Autin, SEI Chairperson