SEI Committee Report
Faculty Senate

April 26, 2017

1. **SEI committee Spring meeting was Monday, April 24. Three new members joined the SEI Committee this year:**

DAS, PRAVEEN	Busn Admin
HODGE, CARLA	Engineering
KOZINETS, NADYA	Arts

   The SEI committee meets in the Fall and Spring during the week in which SEIs are pushed out to students. Prior to committee meetings and during the week SEIs go out, the chair (N. Autin) meets with the IR member to discuss process and monitor progress of delivery of surveys. It usually takes a full day, starting at 6am, ending around 6pm to get the surveys out.

Summary Points from Committee Meeting

- o Review of 5 years of data collected from both on-line and traditional SEIs :Overall average approximately 43 % over past past 5 semesters. More recently, the average was closer to 40% during the Fall 16 semester with some potential contributing factors being the fall 2016 flood and students' email over quota.
- o Fall 16 Surveys: those out now, include a feature that places the specific course and the specific instructor into the header of the relevant sections as a reminder of which course this SEI is to be applied. This eliminates the "mistaken identity" issue of the past.
  Also, the survey now has a *Not Applicable* or *No Information* choice where appropriate.
- o Student Certificates; an electronic certificate of participation is provided to the student for each course SEI completed.
- o P 17 Surveys (Dates, Student Reminders, Faculty email). These are currently still out and active, to close the night before finals begin. Students are receiving reminders every 4 days until completed. Reminder--Dr. Ellen Cook sends information regarding the upcoming SEIs to faculty andstudents prior to the surveys going out.

2017-2018 Goals
- o Implement Moodle 3.0, Fall 17: testing is occurring over the summer with intention to go live in the fall 2017. A new feature in the system whereby a faculty member can view on Moodle the percentage of students who have completed the SEIs, with updates throughout each day.
- o Continue Research –Committee will continue to Track Trends and Current Concerns (both students and faculty); most Universities reviewed to date reported similar difficulties with completion of SEIs (dropping below 50% for these institutions with most around 30%, **placing us at the higher end**), and the steps that have been taken to try to improve response rates have been similar.

- Improve Student Response Rates: Review studies and strategies to improve response rates. Current reviews validate current practices for administering SEIs here at UL Lafayette.
- Improve Faculty Completion of SEI Process Survey
- Explore SEI and Merit Rubric Concerns- continue the discussion with potential to offer guidance to the university. Summarize research findings on this topic for university administrators.

General Committee Concern: False information disseminated regarding SEI response rate at our university