UNIVERSITY OF LOUISIANA AT LAFAYETTE
FACULTY SENATE REPORT

Student Evaluation of Instruction	Jonathan Kulp	11/11/19
Name of Committee	Person Submitting Report	Date

Task of Committee (please indicate the task of your committee here): _____
_____ oversees
decisions related to student evaluation of instruction content and process _____
_____
_____
_____
_____
_____

Progress Report:

#	
1.	The SEI committee has not met in person but we have had asynchronous meetings via Moodle discussion forum.
2.	
3.	
4.	
5.	

Committee Members Present at Committee Meetings:

#	List the members of your Committee who attended Committee Meetings since the last Faculty Senate Meeting:
1.	Participants in the discussion included Jonathan Kulp, Robert McKinney, Jordan Kellman, and Lisa Delhomme. I have also met in person with Melissa Lewis in the office of Institutional Research.
2.	
3.	
4.	
5.	
6.	

Anticipated Future Plans

#	Before the next Faculty Senate Meeting, the **following actions are planned**:
1.	
2.	
3.	
4.	
5.	

Action Required by the Faculty Senate (list any action that needs to be taken by the Faculty Senate as a result of this report)

None

Report:

The biggest goal for Student Evaluation of Instruction going forward is to increase the response rate. Currently it is still not feasible to **require** completion of SEIs, but there is hope that with the new University ERP, this may be an option in the future. Institutional Research reports that response rate is very high when instructors offer nominal extra credit for completing evaluations, but they also report that it helps even if faculty just **mention the SEI surveys in class** and encourage the students to do them, even without giving extra credit. Melissa Lewis says that a growing problem possibly impacting response rate is that many students are **exceeding their email quotas** and therefore not receiving notifications that the SEIs are available. This is not an issue that the committee can address, except to say that faculty might encourage students to check their Zimbra email, empty their trash folders, and so forth.

In consultation with the Office of Distance Learning, we have agreed that it is time to revisit the Distance Learning survey to ensure that all of the questions are still relevant. To this end, we may be asking for input on the survey questions from distance-learning faculty in the near future. after having used the current face-to-face survey for more than five years, we are also planning to examine its questions as well. Melissa Lewis wondered, for example, whether the demographic questions are really necessary, but even if they are necessary, suggested possibly moving them to the end of the survey rather than having them right at the beginning.