



**Student Evaluation of Instruction
Faculty Senate Report
February 16, 2022**

1. SEI Committee Membership is complete with a representative from each college. Committee membership also includes a representative from University College, the Library, and three standing members from the Office of Academic Affairs (Dr. McKinney, the previous and current data analysts for the SEIs are standing members)
2. The committee met on Monday, February 14, 2022. Meeting Goals were two-fold:
1) Provide members with updates and, 2) set initial goals for 2022-2023

- SEI Committee Responsibilities were reviewed as posted on Academic Affairs website (*Not necessary to read during Faculty Senate meeting*)

The purpose of the Student Evaluation of Instruction Committee is to supply effective, efficient, and significant means for the periodic evaluation of instruction by the students at the university. Primarily, the committee is concerned with the review and revision, when necessary, of the evaluation form, but can make recommendations for changes in the mechanism of the student evaluation such as who should review the evaluation, when they should be done, etc. Reports directly to the Provost/Vice President for Academic Affairs or appointed Vice President for Academic Affairs. This committee is slated by the Committee on Committees of the Faculty Senate. Must hold a faculty position to serve. (337) 482-6454

Charge: Review and revise, the evaluation form, in addition the committee should pilot college specific questions and develop initiatives to increase student response rates.

- As a preliminary reflection on the responsibilities of work of the committee going forward, the SEI Committee Chairperson proposed considering changing the name of the committee from Student Evaluation of Instruction Committee to *Student Feedback on Instruction Committee*. The survey would then be called ***Student Feedback on Instruction***.

Rationale for changing the name included clarity in communicating the difference in two important concepts in the context of teaching and learning: *feedback* and *evaluation*.

2. Updates

SP22 Open and Close Dates SP22

Session	OPEN	CLOSE
A	2/28	3/7
B and Full	4/20	5/1

Review of SEI SP 22 Instrument

- It is the same as SP21, SU21
- The survey has two components called: *About the Course* and *About the Instructor*

b) Recent Questions received by Committee Chair and Dr. McKinneys' office were reviewed. There were 6. They surface periodically.

- Can faculty make the completion of the SEI a class assignment and/or an extra credit piece to their class?
- Can faculty require students to show proof they completed the SEI by submitting the confirmation that it was done?
- Can faculty assign a grade for completion of the evaluations?
- Should class time be given?
- Can university and department averages be shared along with college average?
- Do students who drop a course receive the survey?

Planning: Establish SEI Ad Hoc Committees

- Research—Committee members volunteer
 - Conduct Literature Review (Pros and cons, response rates, major concerns, other themes)
 - Describe what are other universities doing? What are successes?
 - Recommend what we can we do differently to improve based on findings?
- Faculty Questions and Concerns—Committee members volunteer
 - Identify Purpose of Committee
 - Recommend process for gathering concerns and ways to address/respond to concerns
 - Determine how Ad hoc committee work will be organized (leader, goals, meetings, other)

3. Next Steps

- Define a Process for Reviewing and Making Recommendations to Dr. McKinney
- Determine Implementation timeline for piloting changes in survey instrument
- Disseminate AdHoc committee work to SEI Committee

The next meeting is scheduled for April 2020. Date and time TBA based on poll results.

2021-2022 UNIVERSITY COMMITTEES

STUDENT EVALUATION OF INSTRUCTION COMMITTEE			
TITLE	MEMBERS	UNIT	APPOINTMENT
CHAIR	AUTIN, NANCY	Education	2 Years
MEMBER	HAGAN, KEVIN	Arts	3 Years
MEMBER	HSU, KATHY	Business	3 Years
MEMBER	SPRINGER, TAMLA	Engineering	1 Year
MEMBER	BEAMISH, IAN	Liberal Arts	3 Years
MEMBER	BROCHARD, TRACY	Nursing & Allied Health	1 Year
MEMBER	KIMBALL, JAMES	Sciences	1 Year
MEMBER	BROUSSARD, JESSIE	University College	3 Years
MEMBER	HAMILTON, JENNIFER	University Library	1 Year
MEMBER	ANGERDIAN, MADELINE	Student	1 Year
MEMBER (non-voting)	MCKINNEY, ROBERT	Academic Affairs	Standing
MEMBER (non-voting)	LEWIS, MELISSA	Inst Assessment	Standing
MEMBER (non-voting)	BROUSSARD, DEBRA	Inst Assessment	Standing
